AGENDA ITEM
CA13

TRAVEL APPROVAL FORM

Department: Extension Office

Event Name: Texas 4-H Congress

Location: Austin, TX

Event Dates: 07/19/2026- 07/22/2026/

Purpose:

- ☐ Required Continuing Education/Certification
- ☐ Job Training
- ☑ Other: Chaperone

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

7.13.2026

Name of Attendees:

LeAnne Pollock

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☑ Travel Approval Form
- ☐ Registration Information or Confirmation Organization is paying for Registration
- ☑ Itinerary, Agenda, or Breakdown
- ☐ Hotel Information, Confirmation, or Hotel Reservation Request Form
  Organization is paying for Hotel

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: LeAnne Pollock

Approved in CC on 9/11/2023

2026 TEXAS 4-H CONGRESS

July 19-22, 2026

Austin, TX

Sunday, July 19, 2026			
7:00 - 8:00 AM	Breakfast	Capitol View Terrace North	Youth and Adult Leadership Teams
8:00 - 10:00 AM	Legislative Workshop Preparation	Bickler, Barton, Bonnell	Youth and Adult Leadership Teams
10:00 - 11:30 am	Assembly Practice	Capitol Ballroom	Youth and Adult Leadership Teams
	* Opening Assembly		Youth and Adult Leadership Teams
	* Gala Banquet		Youth and Adult Leadership Teams
11:30 AM	Lunch & Final Details	Capitol View Terrace North	Youth and Adult Leadership Teams
12 NOON	Unload Buses/Vehicles	Front Drive	
12:00 - 5:00 PM	Delegates Arrive at Hotel **(Delegates immediately should go to Ballroom area for luggage storage and to meet chaperones)**	Capitol Ballroom	
12:00 - 5:00 PM	Texas State Capitol Tours as Arranged	Texas Capitol	
3:00 - 5:00 PM	Check into Hotel Rooms	Reception Area in Front of Ballrooms	
5:00 PM	Governor's Reception (Invitation Only)	16th Floor, #1601	
6:00 PM	Dinner	Capitol Ballroom	
6:45 PM	Texas 4-H Congress Opening Session	Capitol Ballroom	
	* Welcome		

	* Swearing in of Congress Officials		
7:45 - 10:30 PM	Legislative Workshops	Capitol Ballroom	
		Capitol View Terrace, Bickler	
		Barton, Bonnell	
10:30 PM	District Meetings		
11:00 PM	Leadership Team Meeting	16th Floor, #1601	
11:00 PM	Curfew		

Monday, July 20, 2026			
7:30 - 9:00 AM	Breakfast Bar in Hotel Lobby (Pay On Your Own)	Hotel Lobby	
8:00 AM	Lobbyist Reception (Invitation Only)	Capitol View Terrace	
8:30 AM	Texas State Capitol Tours as Arranged	Texas Capitol	
9:00 AM	Walk to Capitol by Districts	Capitol Ballroom	
9:45 - 10:15 AM	Opening Joint Session of Texas 4-H Congress	House Chambers	
	*Senate	House Gallery	
	* House of Representatives	House Gallery	
	*Press Corp and Lobbyist	House Gallery	
10:30 - 10:45 AM	House of Representatives Session	House Chambers	
10:30 - 10:45 AM	Senate Session		
10:45 - 11:15 AM	House & Senate Public Hearings	Committee Rooms	
11:15 - 12:00 Noon	Lunch for House of Representatives	Legislative Conference Center	
11:15 AM	Senate Public Hearings **(Senate Committee Meetings immediately following hearings)**		
	*Agriculture & Livestock		
	*Education		
	*Energy & Environment		
	*Government, Finance, & Appropriations		
	*Homeland Security & Public Safety		
	*Judiciary & Juvenile Justice		
	*Public Health & Welfare		

12:00 Noon	House of Representatives Public Hearings **(House Committee Meetings immediately following hearings.)**		
	*Agriculture & Livestock		
	*Education		
	*Energy & Environment		
	*Government, Finance, & Appropriations		
	*Homeland Security & Public Safety		
	*Judiciary & Juvenile Justice		
	*Public Health & Welfare		
12:15 PM	Lunch for Senate, Press Corp & Lobbyist	Legislative Conference Center	
1:00 PM	Senate Committees resume		
2:00 PM	Bills passed in committees submitted to House & Senate Calendar Clerks		
2:00 - 2:45 PM	Delegate Break to Prepare Calendars	Texas Capitol	
2:45 - 5:00 PM	House of Representatives Session	House Chambers	
2:45 - 5:00 PM	Senate Session		
6:30 - 8:30 PM	ANRP Dinner ***Red, White, and Blue Themed	Capitol Ballroom	
8:30 - 10:30 PM	Dance	Capitol Ballroom	
10:30 - 11:00 PM	District Meetings	Capitol Ballroom	
11:00 PM	Leadership Team Meeting		
11:00 PM	Curfew	Capitol Ballroom	

Tuesday, July 21, 2026			
7:00 - 8:00 AM	Breakfast Bar in Hotel Lobby (Pay On Your Own)	Hotel Lobby	
8:00 AM	Walk to Capitol by Districts	Capitol Ballroom	
9:00 AM	House of Representatives Session	House Chambers	
9:00 AM	Senate Session		
11:30 - 12:15 PM	Lunch for Senate	Legislative Conference Center	
12:30 - 1:15 PM	Lunch for House of Representatives	Legislative conference Center	
12:30 PM	Senate Session Continues		

1:30 PM	House of Representative Session Continues	House Chambers	
3:00 PM	House of Representative & Senate End		
3:00 - 3:30 PM	Break		
3:30 - 4:00 PM	Closing Joint Session of Texas 4-H Congress	House Chambers	
	*Senate (Gallery)		
	*House of Representatives (Chambers Floor)		
	* Press Corps and Lobbyists (Chambers Floor)		
4:30 PM	Return Back to Sheraton Hotel		
7:00 PM	Congress Gala Banquet and Dance ***Kentucky Derby Themed	Capitol Ballroom	
	*Speaker: Dr. Laymon Hicks		
11:00 PM	District Meetings	Capitol Ballroom	
11:00 PM	Leadership Team Meeting	16th Floor, #1601	
11:30 PM	Curfew		

Wednesday, July 22, 2026			
6:00 - 10:00 AM	Departure of all delegates	Hotel Lobby	